

NEW LIGHT BEULAH BAPTIST CHURCH

Job Title:	Pastor of Church
Church:	New Light Beulah Baptist Church
Opening Date:	March 17, 2025
Closing Date:	May 1 st
Salary Range:	\$30,000.00 -\$36,000.00 annually
Job Type:	Bivocational Pastor (A Pastor who works another job in addition to their duties at the Church)
Location:	Hopkins, South Carolina
Work Schedule:	See Primary Job Responsibilities

New Light Beulah Baptist Church
Attention: Pastoral Search Committee
Post Office Box 90926
Columbia, South Carolina 29290

PASTORAL VACANCY ANNOUNCEMENT

Ministry Purpose:

The Pastor of the Church will be responsible to the church in proclaiming the gospel of Jesus Christ, to provide administrative leadership in all areas of church life and function, to teach the biblical revelations, to engage in pastoral care, to act as the chief administrator of church staff and conduct the ordinances and functions of worship in the church. The Pastor serves under the guidance of the Holy Spirit and the Holy Bible.

Primary Position Responsibilities:

- Plans and conducts worship services, developing sermons, leads in the observances of ordinances and coordinate with music ministry for worship services.
- Exemplify standards of personal behavior required in 1 Timothy 3:1-7 and 1 Peter 5:1-4, Titus 1:5-9, 1 Peter 5:1-4, Acts 20:28,32.
- Leads the congregation in effective programs to fulfill the Great Commission with vision, purpose, and priority.
- Maintains a regular program of bible study and prayer to plan and conduct meaningful worship services.
- Leads and demonstrates effective ways to witness and welcome individuals to salvation through Jesus Christ.
- Communicates (written and/or verbal) with the congregation through church announcements, church newsletters, church bulletins, church website and worship services.
- Conducts counseling sessions for premarital, family, bereavement, and illness etc., as needed.
- Performs wedding ceremonies, christenings, baptisms, Deacon Ordination and conduct funeral services.
- Trains deacons, church officers, and committees in performing assigned responsibilities and to carry out the mission and purpose of the church.
- Plans and promotes periods of evangelistic emphasis for the unsaved and renewal of Christian faith.
- Serves as chairman of the Church Leadership Team (Church Council) in planning, organizing, directing, coordinating, and evaluating the total church program.
- Serves to recommend and advise ministries and committees as an ex-officio member.
- Act as moderator for church business meetings per church Bylaws.
- Work with the staff and congregation to achieve the objectives of the church.
- Works with church ministries to develop a comprehensive church calendar.
- Directs visits and ministers to members and prospective members in homes, nursing care facilities, schools, and hospitals.
- Directs programs for new member orientation classes.

Continued – Primary Position Responsibilities:

- Provides input to the Personnel Committee of the church staff.
- Meets monthly with Trustees to review requisitions and purchase orders that relate to the church property and maintenance.
- Gives full support biblically to the budget of the church.
- Serves as resource and liaison person for committees related to the educational program.
- Promote /support special educational/training projects such as camps, retreats, and seminars.
- Plans special emphases in educational programs (i.e., attendance campaigns, leadership recognition, VBS promotion, Bible Study, Stewardship, and church Revival).
- Coordinate with Sunday School Superintendent in choosing and securing the most suitable educational and curriculum materials available for Children’s Church Ministry and Sunday School.
- Cooperate with associational and state leaders in promoting activities of mutual interest.

Minimum and Additional Requirements:

A bachelor’s degree in Theology, Divinity, Christian Education and Christian Counseling and relevant program experience as a Pastor of a church.

Preferred Qualifications:

A master’s degree in Theology, Divinity, Christian Education and Christian Counseling, Biblical Studies, Ministry, and/or Pastoral Counseling plus five (5) years’ experience as a Pastor of a church.

Additional Comments:

ONLY THOSE APPLICANTS CHOSEN FOR AN INTERVIEW WILL BE NOTIFIED BY LETTER THAT THE POSITION HAS BEEN FILLED.